

Town of West Point Plan Commission Minutes March 2, 2023

Pursuant to Wisconsin State Statutes s. 19.84 the Plan Commission of the Town of West Point held its semi-monthly meeting on March 2, 2023, at the West Point Town Hall, N2114 Rausch Road, Lodi, WI 53555, and via Zoom. The meeting agenda was posted in three places as required by law and on the Town's website. Chairman Kevin Kessler called the meeting to order at 7:04pm. Members in attendance were Kevin Kessler, Nathan Sawyer, Ron Grasshoff, Ben Carlson, Byron Olson, and Darrell Lehman. Also present was Taffy Buchanan, Clerk. There is one vacant seat on the Plan Commission.

Agenda #2 – Approval of Agenda – A motion was made by Byron Olson to approve the agenda as presented, 2nd by Ron Grasshoff – motion carried unanimously.

Agenda #3 Approve Minutes – February 16, 2023 – Copies of the February 16, 2023, Plan Commission minutes had been emailed to each member for their review. A motion was made by Ben Carlson to approve the February 16, 2023, minutes as presented, 2nd by Byron Olson – motion carried unanimously.

Agenda #4 Correspondence – Phil Schwarz sent an email about concerns regarding the Blackhawk Ridge Condos application. The Clerk has received calls asking about the ownership of the “promenade” and what is being done with it.

Agenda #5 Citizen Input – None

Agenda #6 Review and approval process for Blackhawk Ridge Estates Condominium proposal – Kevin Kessler went over his memo summarizing the meeting with the Town Attorney on February 27, 2023 and explaining the steps required in the approval process. Kevin Kessler stated the Plan Commission is required to hold a public hearing before it makes its recommendation to the Town Board to approve or reject the Preliminary Condominium Plat. He also stated the Plan Commission has the right to schedule other public hearings at anytime, but

probably isn't needed because they have been open to taking public comment during agenda items. Public comments were given by Phil Schwarz.

Agenda #7 Completeness determination for Preliminary Application and Concept Plan – Blackhawk Ridge Estates Condominium proposal – A motion was made by Byron Olson the initial application and concept plan presented be deemed complete, 2nd by Ron Grasshoff – motion carried unanimously. Since the Plan Commission deemed it complete, it is now up to the Applicants to decide when they would like to set up a meeting with the Plan Commission within 60 days.

Agenda #8 Status of erosion control and stormwater plan review – Blackhawk Ridge Estates Condominium proposal – Scott Anderson, Town Engineer, went over the status of the erosion control and stormwater plan. Scott received the plans and issued the memo dated February 14, 2023 and sent it to the applicant's engineer and he has not heard back from him.

Agenda #10 Next Meeting Date – The next meeting will be scheduled as needed.

Agenda #11 Adjourn - A motion was made by Byron Olson to adjourn the March 2, 2023, Plan Commission meeting, 2nd by Ben Carlson – yes 5, no 1 - motion carried. The meeting was adjourned at 7:42pm.

Respectfully Submitted by
Taffy Buchanan, Town Clerk