

Town of West Point  
Plan Commission Minutes  
January 7, 2021

Pursuant to Wisconsin State Statutes s. 19.84 the Plan Commission of the Town of West Point held its semi-monthly meeting on Thursday, January 7, 2021 via Zoom. The meeting agenda was posted in three places as required by law and on the Town's website. Chairman Kevin Kessler called the meeting to order at 7:02pm. Members in attendance were Kevin Kessler (via Zoom), Gordon Carncross (Town Board Representative) (via Zoom), Renee Nair (via Zoom), Ron Grasshoff (via zoom), Nathan Sawyer (7:04) (via Zoom), and Darrell Lehman (via Zoom). Also present was Taffy Buchanan, Clerk (via Zoom). Absent was Byron Olson.

Agenda #2 – Approval of Agenda – A motion was made by Renee Nair to approve the agenda, 2<sup>nd</sup> by Ron Grasshoff – motion carried unanimously.

Agenda #3 Approve Minutes – December 3, 2020 - Copies of the December 3, 2020 Plan Commission minutes had been emailed to each member for their review. A motion was made by Darrell Lehman to approve the December 3, 2020 minutes as corrected, 2<sup>nd</sup> by Renee Nair – motion carried unanimously.

Agenda #4 Correspondence – Columbia County Planning & Zoning Committee approved the CUP for a Tourist Rooming House for Mitch Gilbertson, N2230 State Highway 188, Lodi on January 5, 2021.

Agenda #5 Citizen Input – None

Agenda #6 – Steve Stokes – Shared Driveway Agreement & Possible Driveway Length Waiver – Steve Stokes is planning on purchasing Parcel #11040-165.04 and needed the Town Attorney to review the proposed shared driveway agreement and have it approved. He was also wondering if a waiver for the length would be needed. The Town Attorney suggested edits to the agreement and Steve Stokes will need to discuss the changes with the other parties of the agreement. The opinion of the Town Attorney a waiver of the length restriction would not be needed under these circumstances. A motion was made by Kevin Kessler to postpone action until the Town receives a request from Steve Stokes to

be put on the agenda again, 2<sup>nd</sup> by Darrell Lehman – motion carried unanimously.

Agenda #7 Town Agreement, Reclamation Plan, & CUP for Lanzendorf Gravel Pit – Kevin Kessler, Ron Grasshoff, Darrell Lehman, and Byron Olson met as an adhoc committee on December 17, 2020 to discuss the CUP, Town Agreement, & Reclamation Plan revisions. The adhoc committee would like set up a meeting with Columbia County Planning & Zoning and Tim Lanzendorf so the revision process can move forward.

Agenda #8 Chapter 12 – Roads and Driveways Ordinance – proposed revisions – Darrell Lehman worked on revising the Chapter 12 Driveway Ordinance to clean things up to make it clearer. He will send the second revision to the Clerk after the Plan Commission meeting. Taffy Buchanan will distribute it to the Plan Commission members for their review and any suggested edits will be discussed at the meeting after February 12, 2021.

Agenda #9 Town Board Report – Gordon Carncross reported on the December 10, 2020 Town Board Meeting.

Agenda #10 Next Meeting Date – The next meeting will be scheduled for February 4, 2021.

Agenda #11 Adjourn - A motion was made by Ron Grasshoff to adjourn the January 7, 2021 Plan Commission meeting, 2<sup>nd</sup> by Renee Nair – motion carried unanimously. The meeting was adjourned at 9:39pm.

Respectfully Submitted by  
*Taffy Buchanan*, Town Clerk